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## Discrimination/Sexual Harassment Investigation Report

Your final investigation report is due to the complainant and the District Equity Officer within twenty (20) working days of the written complaint. Use the checklist below to verify that all steps have been completed.

steps have been completed.
1. Form A – In-take Form
2. Form B – Witness Statements
3. Form C – Investigative Report
Your written report should include:
Chronology of your investigation
Findings
Recommendation
The space below may be used to submit your investigation or you may attach a separate piece o
paper.